# Research Consultant

- ⇒ B.A. Classical Studies
- ⇒ Library Technician Diploma
- ⇒ Class 5 License

## Computer Software & Programs:

- ⇒ MS Office 2010 for Windows
- $\Rightarrow$  Windows XP, 7 and 8
- ⇒ MS Office 2007 for Macintosh
- ⇒ Appleworks

# Consultant for all occasions

- ⇒ Quality research at reasonable and negotiable prices
- ⇒ Tutoring services in libraries, computers, and college subjects
- ⇒ Party planning services music, food, seating, colour theme, dress ideas and more



Salita Consulting



## Salita Consulting

3941 Grant Avenue Winnipeg, Manitoba R3R 2W2 Phone: 204-943-4392 Cel: 204-801-4262 Email: dhsalita@mymts.net



# About Me

My life values lie in tradition, education and hard work. I enjoy helping others, and of course, meeting new people. Change and variety are the spice of life, and I hope that you and your family enjoy the end products I offer.

I enjoy doing research; I have my own workspace at home and have flexible working hours. Science, health, legal issues, art, culture, music and travel are all of interest to me.



### Price List

#### Current prices are:

#### Plain text documents

Black & White;

Resumes, cover letters, fax covers, essays, legal documents

#### **Editing & Proofreading**

\$6.5/ page

**\$5/ page** 

Black & White;

Resumes, cover letters, legal documents

#### Plain paper colour documents

\$7/ page

Colour and Black & White:

Brochures, flyers, pamphlets, posters

#### **Specialty documents**

**\$6.5**/ page

Colour and Black & White:

Business cards, invitations, address labels

#### Professional documents, heavy paper

\$6.5/ page

Colour and Black & White:

Brochures, pamphlets, posters

#### Library work

\$25/ hour

#### Monographs, Music, Movies, Serials

Cataloguing (original & copycat); classification (subject headings); classification (Library Congress, Dewey Decimal, colour theme, etc.); labels; cards for filing cabinet

#### Wedding details

**\$7**/ page

Black & White and Colour documents:

Wedding programs and inserts, seating charts; social, engagement, wedding brochures

Prices subject to change

# Sign-up Form

Price

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Sign up jor.		Trice
Name		
Address		
Phone		
Method of Payment:		
☐ Registered Check	Money Order	
Cash		
Signature		

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